This checklist will help you keep track of the items you will need for a great party:

### FOOD AND DRINK
- [ ] Refreshments
- [ ] Juice/Pop
- [ ] Cake
- [ ] Ice
- [ ] Cooler (*we do not offer refrigeration*)

### TABLEWARE
- [ ] Napkins
- [ ] Cups
- [ ] Plates
- [ ] Flatware
- [ ] Tablecloths
- [ ] Serving Utensils

### BIRTHDAY CAKE ITEMS
- [ ] Birthday Candles (*these are the ONLY permissible open flames*)
- [ ] Matches/Lighter
- [ ] Knife/Cake Cutter

### PARTY ITEMS
- [ ] Decorations
- [ ] Tape (*painter’s tape only*)
- [ ] Mylar Balloons (*no latex balloons allowed*)

### MEMORIES
- [ ] Camera, extra batteries and/or charger

### CLEAN-UP  *We’ll be there to help you!*
- [ ] Extra Containers
- [ ] Aluminum Foil

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A wide range of food and drink can be handled by Cosi® Café. Please call *(847) 832-6926* or e-mail Cosi’s Catering Manager at *XCB00177@getcosi.com* for more information.

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We’d love to see your photos! If you share online, please use the tag #:PlayKCM