

KOHL CHILDREN'S MUSEUM

PARTY PLANNING

☒ CHECKLIST

This checklist will help you keep track of the items you will need for a great party:

FOOD AND DRINK

- ☐ Refreshments
- ☐ Juice/Pop
- ☐ Cake
- ☐ Ice
- ☐ Cooler (*we do not offer refrigeration*)

A wide range of food and drink can be handled by **Così® Café**. Please call **(847) 832-6926** or e-mail Così's Catering Manager at **XCB00177@getcosi.com** for more information.

TABLEWARE

- ☐ Napkins
- ☐ Cups
- ☐ Plates
- ☐ Flatware
- ☐ Tablecloths
- ☐ Serving Utensils

BIRTHDAY CAKE ITEMS

- ☐ Birthday Candles (*these are the ONLY permissible open flames*)
- ☐ Matches/Lighter
- ☐ Knife/Cake Cutter

PARTY ITEMS

- ☐ Decorations
- ☐ Tape (*painter's tape only*)
- ☐ Mylar Balloons (*no latex balloons allowed*)

MEMORIES

- ☐ Camera, extra batteries and/or charger

CLEAN-UP *We'll be there to help you!*

- ☐ Extra Containers
- ☐ Aluminum Foil



We'd love to see your photos! If you share online, please use the tag **#PlayKCM**

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